Rehab and treatment programs: what we clean

Walk the building with your program director and mark each room and its timing.

Program _____ **Address** _____

Walked by _____ **Date** _____

Resident rooms

- ☐ Entered only after staff mark the room open
- ☐ Floors vacuumed or mopped
- ☐ Nightstands, desks and sills dusted
- ☐ Doors and switches wiped
- ☐ Wastebaskets emptied
- ☐ Personal belongings left where residents keep them

Showers and shared bathrooms

- ☐ Tile walls and shower floors scrubbed
- ☐ Glass, fixtures, toilets and drains cleaned
- ☐ Mirrors polished
- ☐ Dispensers topped up

Group and therapy rooms

- ☐ Chairs straightened
- ☐ Tables and armrests wiped
- ☐ Tissue boxes replaced
- ☐ Carpet vacuumed

Dining rooms and kitchenettes

- ☐ Tables and chairs wiped after meals
- ☐ Counters, sinks and microwave cleaned
- ☐ Refrigerator fronts and coffee station wiped
- ☐ Floor under every table cleaned

Touchpoints and privacy

- ☐ Handles, stair rails and switches cleaned, then disinfected
- ☐ Sign-in counter, shared phones and TV remotes done
- ☐ Charts, screens and intake folders left untouched
- ☐ Terminal clean booked after a discharge

Offices, lobby and timing

- ☐ Offices and lobby done before doors open
- ☐ Entry glass and waiting area tidied for families
- ☐ Group rooms done during meals or outdoor time
- ☐ Vacuum held until nearby sessions finish

Notes